



**MINUTES
GEORGETOWN
SPECIAL
MEETING
TOWN COUNCIL**

**MONDAY,
March 29, 2010**

Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Allan Gallant
Councillor Ronnie Gallant
Councillor Peggy King
Councillor Faye McQuillan
Councillor Craig Murphy
CAO Tonya Cameron



A Special Annual Budget Meeting of the Georgetown Town Council was held in the Council Chambers on 3/29/2010, at 7:00 p.m.

Council Attendance: Mayor Lewis Lavandier
Councillor Allan Gallant
Councillor Ronnie Gallant
Councillor Peggy King
Councillor Faye McQuillan
Councillor Craig Murphy
Regrets: Deputy Mayor Wade Williams

1.0 Call to Order

Mayor Lewis Lavandier called the meeting to order at 7:05 p.m.

2.0 Approval of Agenda: 3/29/2010

Moved for approval by Councillor F. McQuillan.

Seconded by Councillor W. Williams. Motion Carried.

2.1 Additions to Agenda

Nil

2.2 Conflict of Interest Provision

Part V1, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

2.3 Declaration – None Declared.

3.0 Business / Presentations from the Floor:

3.1 Other business as may be required.

Nil

4.0 Presentation of the 2010 Annual Budgets

Finance Committee: Councillor Allan Gallant, Committee Chair

Councillor A. Gallant gave the following report:

It is my duty as Chair of the Finance Committee to stand before you tonight and present the general Revenue and Sewer Revenue Budgets for the Town of Georgetown 2010 Fiscal year.

There will be no increase in Sewer rates this year, but residents should prepare themselves for an increase in the coming years as the Sewer system will require a major upgrade over the coming years to meet Environmental requirements

Building permits will increase to \$25.00 for residential and \$100.00 for commercial.

Additional monies have been allocated for the \$18,900.00 (2010) loan payment with respect to the legal fees from the Save Our School legal challenge. This loan is for 5 years.

Additional monies have been allocated to pay the long term debt of the Water Street project in the amount of \$26,815.00 which will represent the yearly on a 25 year loan of 333,816.00 which is the Towns portion of a \$3,200,000.00 project on Water Street. This amounts to ten cent dollars for a major project.

This year will see the final payment made on our Tractor in May.

Monies have been allocated to create a part-time Book keeping position. This position will have the responsibility of maintaining the books at both the Kings Playhouse and the Three Rivers Sportsplex and will be responsible to The Town Council.

2010 Annual Budgets for Revenue and Expenditures:

- 4.1 Chair of Finance Committee, Allan Gallant tabled:
Town of Georgetown -2010 Budget–General Revenue Account; and,**
- 4.2 -2010 Budget Georgetown Sewer Corporation,
for Council's review and consideration.**

Councillor A. Gallant made the following motions:

- **Moved by Councillor A. Gallant that the tax rate on residential properties be set at \$0.85 per \$100.00 of assessment, seconded by Councillor P. King. Motion Carried.**
- **Moved by Councillor A. Gallant that the tax rate on commercial properties be set at \$1.70 per \$100.00 of assessment, seconded by Councillor P. King. Motion Carried.**
- **Moved by Councillor A. Gallant that Building permits be set at \$25.00 residential--\$100.00 commercial, seconded by Councillor F. McQuillan. Motion Carried.**
- **Moved by Councillor A. Gallant that the Sewer tax rate be set at \$96.00 and prorated for additional bathrooms as in 2009, frontage charges be set at \$0.60 per foot, same as per 2009 rate. Rates staying the same as last year, seconded by Councillor P. King. Motion Carried.**

- **Moved by Councillor A. Gallant to advertise for and hire a part time book-keeper on behalf of both the Three Rivers Sportsplex and the King's Playhouse Theatre, seconded by Councillor R. Gallant. Motion Carried.**
- **Moved by Councillor A. Gallant that the 2010 Budgets for the Town of Georgetown General Account and the Town of Georgetown Sewage Corporation be adopted as presented, seconded by Councillor P. King. Motion Carried.**

Mayor Lavandier thanked the finance committee and C.A.O. for their work and long hours put into the budget over the past weeks.

The Town has really come ahead in the past year and we are very proud of what we have accomplished. We are quite fortunate that we are able to hold our residential and commercial tax rates this year given the large court costs and big project on Water Street. I am really thrilled that we are able to keep things in order and we plan to keep moving forward with these projects in the coming year. Next year we are going to finish our Water St. and King's Playhouse Expansion projects and it's great to be able to look to the future to continue on with our infrastructure that we are working together towards for the Town.

5.0 Adjournment

Moved: by Councillor A. Gallant that the meeting be adjourned as there is no further business,

Seconded: by Councillor R. Gallant. Motion Carried.

Minutes recorded and submitted by:
Tonya Cameron, C.A.O.

Approved, April 19, 2010

Lewis Lavandier, Mayor

Tonya Cameron, C.A.O.

Attached:

Schedule A -Town of Georgetown -2010 Budget-General Revenue and Expenditures
Schedule B -Town of Georgetown – 2010 Budget –Georgetown Sewer Corporation

Schedule "A"

TOWN OF GEORGETOWN -2010 BUDGET-

GENERAL REVENUE

DATED: MARCH 29, 2010

**TOWN OF GEORGETOWN BUDGET
2010 GENERAL REVENUE ACCOUNT**

RECEIPTS

Account #	4010 Municipal Grant	\$263,900.00
	4020 Rural Fire Tax	\$23,000.00
	4030 Recreation Facility Grant	\$10,000.00
	4040 Building Permits	\$600.00
	4050 Dog Permits	\$125.00
	4060 Sewer Admin Fee	\$5,500.00
	4070 Rentals & Sundry	\$300.00
	4100 Canada Day Grant	\$1,000.00
	4150 Photocopy/Fax Charges	\$160.00
	4160 Property Tax	\$201,620.85
	4170 Water Administration Fee	\$3,000.00
	4245 Summer Days Grant (estimate)	\$7,700.00
	4110 GADC Admin Fee	\$5,400.00
	1360 GST Refund from 2009	\$27,500.00
	4190 Internal Recovery	\$38,500.00
	4250 Breedon Rentals	\$12,000.00
	4241 Seniors LEAP Program	\$2,021.00
	4097 Internal Gas Tax Water St. Project	\$161,916.00
	4240 Seniors New Horizons Grant	\$7,500.00
	4096 Bridge Financing Water St Loan	\$979,650.00
	4095 MRIF Infrastructure Claim Water St	\$628,610.00
	4095 MRIF Infra yr end 2009 a/r	\$19,056.00
	4269 Streetscape (ACOA) ICF fund	\$49,120.00
	4265 AA Gardens Upgrades (BCF Fund)	\$13,333.00
	Total Revenue 2010	<u>\$2,461,511.85</u>

**TOWN OF GEORGETOWN BUDGET
2010 GENERAL REVENUE ACCOUNT**

EXPENDITURES**General Government**

Account	2020 A/P Year End 2009	\$79,399.00
	2010 Operating Line of Credit a/p 2009	\$35,000.00
	5002-5008 Mayor & Councillors Honorarium	\$19,097.00
	5015 Interest Bank Charges	\$4,250.00
	5151 Employee Liability	\$250.00
	5018 Insurance Municipal Liability	\$8,011.00
	5020 Supplies	\$2,000.00
	5025 Postage	\$1,500.00
	5030 Office Equipment	\$5,000.00
	5031 Photocopier Service Charge	\$750.00
	5040 Administrator Salary	\$38,139.00
	5045 RRSP Administrator	\$1,660.00
	5041 Employers CPP	\$1,700.00
	5042 Employers EI	\$940.00
	5050 WCB	\$1,400.00
	5055 Administrative Assistant Salary	\$24,825.00
	5056 Employers CPP	\$1,073.00
	5057 Employers EI	\$645.00
	5060 Telephone	\$5,700.00
	5401 Gratuities	\$1,500.00
	5065 Travel	\$1,500.00
	5070 Admin. Misc.	\$500.00
	5075 Advertising	\$7,500.00
	5160 Property Tax	\$6,400.00
	5080 Local Donations	\$1,100.00
	5081 Mayor Promotion/Entertainment	\$1,200.00
	5159 Sewer/Water	\$1,800.00
	5018 Insurance Adjustments	\$4,000.00
	5709 Breedon Estate	\$12,000.00
	Total General Government	\$268,839.00

Civic Centre

Account	5155 Heat	\$6,000.00
	5156 Insurance	\$4,250.00
	5157 Lights	\$4,400.00
	5158 Maintenance	\$22,140.85
	5159 Sewer & Water Tax	\$2,000.00
	5161 Janitor/Supplies	\$3,000.00
	5613 Library Art Craft Supplies	\$200.00
	5090 Library Phone	\$800.00
	Total Civic Centre	\$42,790.85

**TOWN OF GEORGETOWN BUDGET
2010 GENERAL REVENUE ACCOUNT**

Sportsplex

Account	5205 Town & Recreation Facility Grant (includes \$10,000 Grant)	\$12,000.00
	5210/5215 Insurance Fees	\$6,400.00
	5205 Book Keeping Fees	\$10,400.00
	5160 Property Tax	\$500.00
	5510 Audit Fees	\$5,200.00
	Total Sportsplex	<u>\$34,500.00</u>

Kings Playhouse

Account	5255 Subsidy Grant	\$12,000.00
	5255 Expansion Project Loan	\$63,000.00
	5255 Book Keeping Fees	\$10,400.00
	5260 Playhouse Insurance	\$4,000.00
	5160 Property Tax	\$700.00
	5510 Audit fees	\$4,000.00
	Total Playhouse	<u>\$94,100.00</u>

Fire Department

Account	5305 Truck Insurance	\$4,000.00
	5305 Insurance Members	\$1,400.00
	5310 Water Purchase	\$1,000.00
	5315 Maintenance	\$2,000.00
	5320 Recharge Extinguishers	\$200.00
	5330 Communication	\$6,750.00
	5335 Travel	\$500.00
	5340 Medical Training Expense	\$1,200.00
	5345 Training	\$1,500.00
	5350 Supplies & Equipment	\$6,000.00
	5355 Vehicle Operation	\$1,250.00
	5360 Honorarium	\$2,700.00
	5325 Truck Payment	\$24,000.00
	5365 Advertising & Association Dues	\$1,000.00
	5370 Turnout Gear	\$4,000.00
	Total Fire Department	<u>\$57,500.00</u>

**TOWN OF GEORGETOWN BUDGET
2010 GENERAL REVENUE ACCOUNT**

Municipal Promotions

Account

5448 Citizen of the Year	\$1,200.00
5701 Canada Day	\$1,200.00
5431 Summer Days/Festivals	\$10,000.00
5420 Town Pins/Cards	\$1,000.00
5446 Promotional Brochures	\$2,500.00
5432 Remembrance Day	\$700.00
5436 Christmas	\$700.00
5441 Other Community Events	\$3,500.00
5620 Time & Tide Subsidy	\$400.00
5710 A.A. MacDonald Gardens	\$13,200.00

Total Municipal Promotions

\$34,400.00

Other Municipal Services/Events

Account

5415 Waste Watch	\$3,300.00
5460 Halloween Patrol	\$400.00
5443 Georgetown School/Parent Group	\$1,500.00
5470 Security & Bylaw	\$4,000.00
5725 S.O.S.5 yr Term Loan Int & payment	\$18,900.00
5730 Beach House Insurance	\$80.00
5720 Beach House Upkeep	\$3,500.00

Total Municipal Services/Events

\$31,680.00

Professional Services & Memberships

Account

5510 Audit & PSAB requirements	\$11,700.00
5515 Other Memberships	\$100.00
5520 FPEIM/FCM	\$1,700.00
5525 Legal	\$3,800.00

Total Prof. Services & Memberships

\$17,300.00

**TOWN OF GEORGETOWN BUDGET
2010 GENERAL REVENUE ACCOUNT**

Public Works/Beautification

Account	5610 Maintenance Streets/Sidewalks	\$35,000.00
	5605 Storage Rental / fr MacMasters	\$4,000.00
	5615 Snow Removal	\$35,500.00
	5113 Long Term Capital Exp Water St	\$26,815.00
	5611 Bridge Fin. Repayment Water St.	\$647,834.00
	5611 Water Street Project Invoice Costs	\$952,530.00
	5611 Water St. a/p yr end 2009	\$18,970.00
	5625 Tractor Replacement	\$4,375.00
	5612 Streetscape	\$61,400.00
	5630 Street Lights	\$18,000.00
	5613 AA Gardens Improvement Project	\$20,000.00
	5711 West St. Beach Electric x 2 invoices monthly	\$1,200.00
	5635 Town Sign Expense	\$700.00
	5610 lawn tractors (Agline) final payout	\$3,900.00
	5640 Street Signs	\$600.00
	5660 Wages	\$20,066.46
	5601 Public Works General (Fuel, Rentals, Small Equipment)	\$8,000.00
	5410 Beautification	\$5,500.00
	Total Public Works/Beautification	<u>\$1,864,390.46</u>

Recreation & Parks

Account	5735 Recreation & Youth	\$4,090.54
	5704 LEAP (Senior's Play)	\$2,021.00
	5705 Seniors	\$9,900.00
	Total Recreation & Parks	<u>\$16,011.54</u>

**TOWN OF GEORGETOWN BUDGET
2010 GENERAL REVENUE ACCOUNT****Town of Georgetown
Summary Receipts & Expenditures
General Account Budget 2010**

Receipts	\$2,461,511.85
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Expenditures	
General Government	\$268,839.00
Civic Centre	\$42,790.85
Sportsplex	\$34,500.00
Kings Playhouse	\$94,100.00
Fire Department	\$57,500.00
Municipal Promotion	\$34,400.00
Other Municipal Services/Events	\$31,680.00
Professional Services	\$17,300.00
Public Works	\$1,864,390.46
Recreation & Parks	<u>\$16,011.54</u>
Total Expenditures	\$2,461,511.85

Surplus/Deficit	\$0.00
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Schedule "B"

**TOWN OF GEORGETOWN
-2010 BUDGET-**

**GEORGETOWN SEWER
CORPORATION**

DATED: MARCH 29, 2010

**TOWN OF GEORGETOWN BUDGET 2010
SEWER REVENUE ACCOUNT**

REVENUE

Account	4100 Sewer Taxes	\$ 41,500.00
	4100 Accounts Receivable	\$16,500
	PEI/Canada Infrastructure Grant - Phase II	\$ 242,990.00
	Scotiabank Infrastructure Loan	\$ 397,010.00
	Total Revenue	<u>\$ 698,000.00</u>

EXPENDITURES

Account	5020 Administration	\$ 9,000.00
	5030 Doubtful Accounts	\$ 1,000.00
	5040 Professional Services (Legal & Engineering)	\$ 13,500.00
	5060 Maintenance – General	\$ 25,300.00
	5110 Check lift Stations	\$ 1,200.00
	5120 Outfall Assessment	\$ 1,000.00
	5130 Power Assessment	\$ 2,000.00
	5140 Regulatory Assessment	\$ 1,000.00
	5010 Lagoon Infrastructure Project	\$ 640,000.00
	5620 Sewer Extensions	\$ 2,000.00
	5180 Audit	\$ 2,000.00
	Total Expenditures	<u>\$ 698,000.00</u>

Surplus (Deficit) 0